

JOB VACANCY ANNOUNCEMENT

Opening Date:	January 23, 2017	Closing Date:	Until Filled
Position:	<u>Healthy Family</u> <u>Advocate</u>	Reports to:	Division Manager, Child Welfare & Behavioral Health
Salary/Wage:		Grade F; \$24.96 - \$27.00/HR DOE	Department:
Hours:	Monday – Friday 8:00am-5:00pm; Varies based on schedule	Location:	ASNA/SSMH

Brief Summary:

The Healthy Family Advocate provides prevention, early intervention, case management, aftercare and follow-up services for individuals and families impacted by a variety of behavioral health (addiction, substance abuse, mental health) issues. The Healthy Family Advocate is directed and supervised by the ICWA Program Manager to provide access to and to deliver behavioral health services within a defined scope of practice to North Slope residents.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education:

High School Diploma or GED, required.

Associates Degree from an accredited college in social services or related field preferred. Experience may be substituted for some education.

Inupiaq speaking preferred.

Desired Knowledge, Skills and Abilities:

Knowledge of basic office procedures, including filing, organizing, and requisitioning.

Good written and verbal communication skills.

Willingness to travel.

Contact: Human Resources Department, Arctic Slope Native Association, Ltd. PO Box 29 * Barrow, AK 99723 * 907.852.9204 * FAX 907.852.6217

This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Arctic Slope Native Association, Ltd.:

Exercises its rights in Native Hire Preference, Contracting/Subcontracting and Employment Practices applicable by law

Is committed to maintaining a drug free, smoke free workplace