

JOB VACANCY ANNOUNCEMENT

Opening Date: October 28, 2019

Position: **Mammographer/X-Ray Technologist**

Salary/Wage: DOE

Hours: Varies based on schedule

Closing Date: Until Filled

Reports to: Medical Imaging Manager

Department: Medical Imaging

Location: ASNA/SSMH

Brief Summary:

- Responsible for performing a variety of imaging procedures, including mammography, and is responsible for patient safety protocols. Functions as the first line interface with customers in the successful accomplishment of their imaging needs.

Qualifications:

- To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Job Functions:

- Maintain quality control program for mammography.
- Maintain the mammography log, repeat analysis, outcomes analysis, and any other requirements for FDA, MQSA, and ACR.
- Use the Film Digitizer to digitize and transmit archive images to the radiologist for the use of comparison when necessary.
- Obtain comparison mammograms from outside facilities and get them to our Radiologists review.
- Work in conjunction with Screening for Life to promote and provide mammography screenings.
- Complete x-ray, mammography, and bone densitometry exams.
- Assist with preventative maintenance on equipment and troubleshooting malfunctions.
- Make decisions regarding mammography evaluation and assessment for repeat or additional views.
- Review reports for accuracy and ensures appropriate follow up exams are scheduled.
- Instruct patients as to the proper physiological requirements for radiographic and mammographic examinations.
- Enter the patient's data into the RPMS system.
- Send images from our PACS system.
- Assess the patient's condition prior to performing the radiographic procedure.
- Select appropriate immobilization equipment to use for procedure.
- Determine proper exposure technique through the selection of voltage, current and exposure time.
- Determine most suitable anatomical posture and positions and shields patients accordingly.
- Acquire the image through the use of DR equipment.
- Maintain basic records and reports.
- Assist in training ancillary personnel.
- Complete all work before clocking out and leaving.
- Provide care appropriate to condition and age of the patient, including pediatric, geriatric and general population.

Education:

- Graduated from an AMA approved school of Radiologic Technology, either college affiliated or hospital trained.
- One-year of experience under a Board Certified Radiologist.
- Minimum of one-year experience in mammography, including quality control, digital and 3D mammography

Computer Skills:

- Knowledge of Microsoft Word and Microsoft Excel.
- Knowledge of RPMS system.

Certification/Licensure:

- Registered with the American Registry of Radiologic Technologists.
- ARRT Registry in Mammography
- Current BLS certification.

Desired Knowledge, Skills and Abilities:

- Practice skills sufficient to provide medical imaging services, meeting the needs of neonate, infant, pediatric, adolescent, adult and geriatric patients.
- Ability to follow established departmental procedures.
- Knowledge of quality control, preventative maintenance and quality assurance requirements.
- Good interpersonal skills and the ability to work effectively in a cross-cultural environment.
- Ability to work with physicians and other professional staff in a collaborative manner.
- Ensure patient confidentiality at all times.
- Ability to work efficiently and cope with emergency situations.
- Ability to interact professionally with patients and hospital staff.
- Knowledge of hospital policies and functions of other departments.

Contact: Human Resources Department, Arctic Slope Native Association, Ltd.

PO Box 1232 | Barrow, AK 99723 | 907.852.9204 | FAX 907.852.6217

applications@arcticslope.org

This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Arctic Slope Native Association, Ltd. exercises its rights in Native Hire Preference, Contracting/Subcontracting and Employment Practices applicable by law.