

## JOB VACANCY ANNOUNCEMENT

Opening Date: October 20, 2020

Closing Date:

Until Filled

Position: **Licensed Clinical Social Worker**

Reports to:

Chief Medical Officer

Salary/Wage: Grade 15; \$38.63 - \$42.65/HR DOE

Department:

Medical Staff Office

Hours: Monday – Friday; 8:00AM – 5:00PM

Location:

ASNA

### **Brief Summary:**

Working in a Critical Access Hospital setting, this role will work to coordinate services to patients and their families as they navigate the continuum of care available both on the North Slope and beyond. The Licensed Clinical Social Worker provides a variety of supportive services to patients, families, and those affected by illness and hospitalization. These populations may include working with children, people with disabilities, and people with serious illnesses and addictions.

### **Qualifications:**

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education:**

- Master's degree in Social Work and Alaska LCSW Required.
- Experience with hospital setting, case management and care coordination strongly preferred.
- Inupiat speaking preferred.

### **Essential Job Functions:**

- In the Primary Care Clinic, the Licensed Clinical Social Worker works closely with the Primary Care Physicians, Nursing Services and the Case Management team in assisting patients and their families with wide-range of community resources, outpatient services, supportive resources, behavioral health services, tobacco cessation counseling, emotional and grief support services.
- The Licensed Clinical Social Worker works closely with Nursing Services, Physicians, and other providers as needed in assisting patients and their families with community and off-slope resources for homelessness, victims of domestic violence and assaults, behavioral health case management, and other supportive resources as needed. The Social Worker in coordination with Nursing Services assists with the Title 47/psychiatric hold process; the Licensed Clinical Social Worker coordinates with other organizations for psychotherapy and psychiatric services as needed.
- The Licensed Clinical Social Worker provide patients and families with information on off-slope long-term care placements. The Licensed Clinical Social Worker assists as needed with completing application for placement and seeking state funded resources as needed.
- In the Swing-Bed program, the Licensed Clinical Social Worker assists in assessing the psychosocial and environmental factors affecting patients' transition from hospital back to their communities. The Licensed Clinical Social Worker in coordination with Nursing Services assists with discharge planning, outpatient services, referrals to care coordination, and community resources. The Licensed Clinical Social Worker educates patients and families admitting to the hospital of Advance Healthcare Directives and related services.

### **Desired Knowledge, Skills & Abilities**

Demonstrates good organizational skills. Provides safe and appropriate patient services coordination within the Values & Standards of Practice at SSMH. Displays appropriate judgment and problem solving skills. Communicates positively and professionally with all internal and external customers. Ability to speak in public settings. Excellent telephone etiquette and face-to-face customer service skills. Strong computer skills. Understanding of complex medical systems and ability to coordinate services both within this system as well as within utilizing outside services.

**Demonstrated Knowledge, Skills, and Abilities.** In addition to the experience above, candidates must demonstrate all of the following KSAs:

- Knowledge of community resources, how to make appropriate referrals to community and other governmental agencies for services, and ability to coordinate services.
- Skill in independently conducting psychosocial assessments and treatment interventions to a wide variety of individuals from various socio-economic, cultural, ethnic, educational and other diversified backgrounds.
- Knowledge of medical and mental health diagnoses, disabilities and treatment procedures (i.e. acute, chronic and traumatic illnesses/injuries, common medications.
- Ability to provide consultation services to community resources, and other staff about the psychosocial needs of patients and the impact of psychosocial problems on health care and compliance with treatment.

#### **Certification/Licensure**

- LCSW required.

**Contact: Human Resources Department, Arctic Slope Native Association, Ltd.  
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*This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.*

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